



MINISTRY OF FINANCE AND ECONOMIC MANAGEMENT
GOVERNMENT OF THE COOK ISLANDS

Minutes for NIE Working Group Meeting

Date: Tuesday 31 July 2014, 2pm

Attendees: Edward Parker (EP), Lavinia Tama (LT), Ana Tiraa (AT), Petero Okotai (PO), Vanessa Jenner (VJ), Nanise Okotai (NO), Edward Herman (EH), Michelle Aisake (MA), Boyd Ellison (BE)

Absent: Josh Mitchell(JM)

1. Status Report

- Budget being prepared but still no confirmation of PEFA timing. New budget includes PEFA and NIE requirements
- Audit catch up plan drafted and reviewed by Richard – will be included in application. Audit to launch its strategic plan by end of 2014.
- OPM/PSC/MFEM working on business planning templates to improve and clarify the process (PO)
- PSC finalising code of conduct via advice from Crown Law and roll out plan will include advocacy support and factsheets.

2. Procurement

- Procurement site re-launched (not yet publicised)
- Request for tender template now finalised
- Complaints process sitting with Janine for feedback
- Still waiting to hear back re further procurement training for November 2014

3. AMC

- Akairo/Frankfurt meetings to discuss requirements for environmental and social safeguards
- Consultation document prepared and being finalised. Engagement workshops to be held with key stakeholders
- NB – DCD trial workshop on Wed 13 August

4. Anti-corruption Committee

- UNEP contract in progress to support AMC and ACC activities. Akairo will complete AMC activities and Frankfurt will support ACC activities.
- Letter of Variation needs to be completed (VJ)

5. Climate Change context (post meeting)

- Green Climate Fund skype meeting with Jillian Dyszynski completed.
 - Noted that Readiness support is available upon formal request by CI Govt.
 - Advises CI to take learnings from AF process and apply to GCF, rather than rushing application.
 - October Board meeting will give more guidance
- USAID Adapt meeting looking for attendance to share CI Finance experience

6. Next Meeting - Monday 11 August, 2pm at DCD offices.

6. Issues Register

<i>Issue</i>	<i>Detail</i>	<i>Response</i>	<i>Status</i>
Audit of all Govt Ministries	Audit is being fasttracked for MFEM, but we do not yet have clarity on need for audited accounts across government for NIE <i>and</i> PEFA	Frankfurt to give advise on NIE requirements Edward to update on overall plan	Report circulated C/Acts – Provide status check (LT)
Dates of Board meetings unknown	The board meeting timeline is not published for 2014 so there is no way to confirm the board meeting to ensure we meet the 3 month deadline	Frankfurt to follow up with accreditation panel	
Caretaker Government	Budget delays and PEFA delays	Delay submission to Q3	Decision taken to delay submission until end November. Revisit once elections have occurred
Dual process for AFB and GCF	Resource to manage application process for both funds	Seek further funding for Frankfurt support	Await decision for October Board meeting