



MINISTRY OF FINANCE AND ECONOMIC MANAGEMENT
GOVERNMENT OF THE COOK ISLANDS

Minutes for NIE Working Group Meeting

Date: Monday 19 May 2014, 2pm

Attendees: Lavinia Tama (LT), Edward Parker (EP), Boyd Ellison (BE), Ana Tiraa (AT), Vanessa Jenner (VJ), Petero Okotai (PO), Josh Daniel (JD),

Apologies: Peter Tierney (PT), Edward Herman (EH), Ana Tiraa (AT)

Absent: Jeanine Daniel (JD), Teu Teulilo (TT), Michelle Aisake (MA),

1. Status Report

- Inception Report has been finalised and will be circulated this week(VJ)
- Now aiming to meet adaptation fund board date of first quarter 2015 – new submission date of **end November 2014**
- NIE country position being drafted for use in cc forums, e.g. SIDS (JD)
- Quarterly PEFA update (Dec-May) being sent out this week. All going to plan, but dependent on budget being approved post election
- Kevin Carr (Frankfurt team) is spending 5 weeks in CI in June/July. We are working with him to see what work can be completed while in-country (VJ)

2. Procurement

- Procurement training successfully completed (EP)
- Feedback on workshop and templates positive
- Further training support over June for specific ministries (EP)
- Debrief now to be held with Richard/Peter to progress next steps (EP)
- RN sign off on updated templates and policy post debrief meeting (EP)
- Possibility of further training in November (EP)

3. AMC

- AMC stakeholder note will go out this week (PT)
- Meetings with Wellington and Frankfurt have now occurred with clear follow up actions
- Follow up on AMC decisions for DCD to be sent (Akairo)

4. Follow up action items

- Meeting with audit, ombudsman, PERCA to discuss progress (VJ, Richard)
- Meeting with PSC regarding HR policy work (VJ/MA/Richard/Daphne)
- SRIC audit circulated once finalised (AT)
- Follow up funding sources/technical assistance for capability building (VJ/Frankfurt)
- Review of capital expenditure - old report (PO)

5. Next Meeting

Tuesday 3 June, 2pm at DCD offices

6. Issues Register

<i>Issue</i>	<i>Detail</i>	<i>Response</i>	<i>Status</i>
Audit of all Govt Ministries	Audit is being fasttracked for MFEM, but we do not yet have clarity on need for audited accounts across government for NIE <i>and</i> PEFA	Frankfurt to give advise on NIE requirements Edward to update on overall plan	
Dates of Board meetings unknown	The board meeting timeline is not published for 2014 so there is no way to confirm the board meeting to ensure we meet the 3 month deadline	Frankfurt to follow up with accreditation panel	
Caretaker Government	Budget delays and PEFA delays	Delay submission to Q3	Decision taken to delay submission until end November. Revisit once elections have occurred