



MINISTRY OF FINANCE AND ECONOMIC MANAGEMENT
GOVERNMENT OF THE COOK ISLANDS

Minutes for NIE Working Group Meeting

Date: Thursday 10 April 2014, 2pm

Attendees: Lavinia Tama (LT), Edward Parker (EP), Boyd Ellison (BE), Edward Herman (EH), Michelle Aisake (MA), Tina Newport (TN), Amelia Fukofuka(AF)

Apologies: Josh Daniel (JD), Teu Teulilo (TT), Peter Tierney (PT),

Absent: Ana Tiraa (AT), Jeanine Daniel (JD), Petero Okotai (PO)

1. Status Report

- Not enough time to review the document fully – deadline extended to COB Tuesday 15 April
- Each WG member to update and provide comments/feedback on tables and recommendations
- Overall would be good to have an overview of the process and timeline mapped out according to tasks and accountabilities(Frankfurt)
- Anything that was followed up since the in-country visit (reports, actions etc) does not seem to be reflected in the report
- Need to differentiate between “outstanding” items and recommendations, as a number of these are just things we are following up on.

2. Activity Management Cycle

- Overview and outputs shared by Akairo
- Final work plan to be produced by 23 April (and presented at meeting) – TN
- Between 1 May – 30 June the preferred option and roll out plan will be finalised
- Direct liaison between Frankfurt (Susie) and Akairo (Tina) needed now

3. Follow up action items

- DCD to advise progress on procurement training (NZ) for April (PT)
- Update on Audit plan (EH)
- Follow up again on request date from Frankfurt of board meeting to understand 3 month submission. May extend dates to include PEFA report (September). (VJ)
- Next update on Activity Management Work plan to be circulated for feedback to appropriate parties next week (VJ)

3. Next Meeting

To cater for Akairo (Tina Newport) being in-country, the next meeting will be held on *Wednesday 23 April at 2.00pm.*

4. Issues Register

<i>Issue</i>	<i>Detail</i>	<i>Response</i>	<i>Status</i>
--------------	---------------	-----------------	---------------

Audit of all Govt Ministries	Audit is being fasttracked for MFEM, but we do not yet have clarity on need for audited accounts across government for NIE <i>and</i> PEFA	Frankfurt to give advise on NIE requirements Edward to update on overall plan	
Dates of Board meetings unknown	The board meeting timeline is not published for 2014 so there is no way to confirm the board meeting to ensure we meet the 3 month deadline	Frankfurt to follow up with accreditation panel	